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Applying the Five Dimensions of Effectiveness Framework to Evaluate the Effectiveness of a Research Practice Partnership Aimed at Increasing Equity in Computer Science Education

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Applying the Five Dimensions of Effectiveness to Evaluate a Research Practice Partnership Aimed at Increasing Equity in K-12 Computer Science Education

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Abstract

In this evidence-based practice paper, we explore a method for evaluating the effectiveness of Research Practice Partnerships (RPPs), which are an expanding way for computer science (CS) education researchers and practitioners to work together to address problems of practice. RPPs in CS education are relatively new, and there are few methods to measure equity-focused, collaborative work. As the internal evaluators on an RPP, we used a qualitative design approach to to measure effective partnership collaborations against the Five Dimensions of Effectiveness [1]. We developed an equity-focused codebook and then a corresponding semi-structured interview protocol. We piloted the codebook with team members of our RPP. Upon analysis of two rounds of interviews conducted 6 months apart, meeting videos, and surveys, the evidence indicates that the codebook may be a useful tool for evaluating the effectiveness of equitable practices within the internal activities and operations of RPPs. In this paper, we share details about the equity-focused, collaborative codebook, the use of the codebook in our current RPP project, lessons learned, and recommendations for improving the process in the future.

Keywords: Research practice partnership, program evaluation, team dynamics, computer science education, qualitative

1 Introduction

There are many models for partnership collaborations focused on systems change. One such model is known as Research Practice Partnerships (RPPs). RPPs have been used in several fields, including education, with the goal of working collaboratively towards implementing solutions to directly address problems of practice [2]. In the context of K-12 computer science (CS) education, problems of practice often focus on Capacity, Access, Participation, and/or Experience, as based on the CAPE Framework [3]. Overall, models focused on partnership

collaborations, including RPPs, are designed to enable a more balanced power structure between researchers and practitioners to create an asset-based approach to research [4].

Recently, three organizations, all of which focus on CS education implementation, formed an RPP to identify problems of practice and develop an intervention to address them. Since this work focuses on the collaborative partnership model of an RPP, a clear definition is needed. RPPs are defined as "...long-term collaborations between practitioners and researchers that are organized to investigate problems of practice and solutions for improving schools and districts" [4, p.48]. Our role in the recently formed RPP is both as a thought-partner and internal evaluator. Our goals are to measure the effectiveness of the RPP through the context of equitable collaborative work as we address the agreed upon problems of practice. The two problems of practice in this RPP are: 1) school leaders in Tennesse need broad buy-in to bring CS to all their students and 2) leaders in Tennessee want clear definitions of what high quality CS K-12 pathways look like.

As the evaluator for this RPP, we centered our work on the *Five Dimensions of Effectiveness* [1]. Each dimension of the framework includes "a set of indicators for each dimension that describes where to look for evidence that an RPP is making progress on a particular dimension of effectiveness." [1, p. 2]. The five indicators were selected to align with grounding principles in RPPs, including measures of equitable practices.

The Five Dimensions of Effectiveness are outlined in Table 1.

Table 1: Five Dimensions of Effectiveness [1].

Definition Building trust and cultivating partnership. Inherent in this dimension is, "supporting the development of equitable relationships that directly address the longstanding inequities that have persisted between researchers and those being researched . . ." [5][p.3]. Conducting rigorous research to inform action. This dimension supports the development of equitable relationships by integrating both researchers and practitioners in a collaborative research approach since practitioners have routinely been left out of the research process itself [5]. Supporting the partner practice organization in achieving its goals. The partner practice organization likely has equity-specific goals, such as achieving equitable outcomes for students. Therefore, researchers that are a part of the RPP should provide additional research capacity, including evaluating local policies and programs and developing indicators to predict success. Producing knowledge that can inform educational improvement efforts more broadly. By making evidence-based information available to all, "working towards this dimension inherently supports the development of equitable systems" [5][p.4]. Building the capacity of participating researchers, practitioners, practice organizations, and research organizations to engage in partnership work. Henrick et al. asserts that this dimension can, "support the development of equitable systems by orienting RPPs towards building equity-specific capacities at both the individual and system levels" [p.5].

Our overarching research question for this study was: What types of equitable-practice codes can be derived from the Five Dimensions of Effectiveness framework to assess an RPPs inclusion of

shared decision making and perspectives? By using this framework for evaluating the effectiveness of RPPs, we aim to fill the gap in tools used to gather evidence to determine an RPP's progress across equitable practices, or similar collaborative partnerships. Our process including creating and using a codebook that identifies equity-focused variables, relationships, and contexts for partners. Finally, our codebook has an embedded equity lens and pays close attention to historical imbalances of power [5].

This work is important for educators, researchers, practitioners, and other stakeholders within the RPP and CS education community who want to understand how effective their RPP, or other collaborative partnership, is operating with respect to mutualism, trust, and power dynamics as they relate to equitable practices. Having another tool for evaluating collaborative partnership, regardless of the model, particularly with a lens of equity, may be beneficial to the others as well.

2 Background

2.1 Research Practice Partnerships

There is often a gap between practitioners and researchers, despite their ultimate desire to improve outcomes for learners [6]. Typically, research is often conducted in silos with sharing of findings provided to practitioners at the end of the studies—and oftentimes the research did not address practitioners needs [7, 8]. However, having teachers fully participate in the research process can help address this challenge, ensuring that practitioners' problems of practice, their context, and their experience are also considered. RPPs are designed to build a bridge between researchers and practitioners [9, 10]. Ghiso et al. points out nuances in the formation of RPPs, noting:

Research-practice partnerships (RPPs) call on forms of professional knowledge that may have traditionally been less visible or valued in the academy. Collaborative research teams are engaged in deeply relational intellectual and emotional labor: They have to develop methodological sensibilities and skills that are attentive to issues of power and have to negotiate social and institutional boundaries. ([11, p. 1])

RPPs are intentionally designed to have three basic pillars: be long-term collaborations, be mutualistic in nature, and build and maintain trust among participants [12]. Mutualism is critical to equalize power structures between researchers and practitioners, so that researchers and practitioners work together in all aspects of the research design and implementation process as well as sharing findings that are centered on practitioners [13, 14]. A key feature of RPPs includes original collection of analysis of data to support the research study [4] and may include the leadership as well.

As applied to educators, Coburn et al. formally defined RPPs as "...long-term collaborations between practitioners and researchers that are organized to investigate problems of practice and solutions for improving schools and districts" ([4, p. 48]). RPPs can be used to address critical and long-term problems of practice within districts and schools [1, 4]. RPPs are can focus on a single school, multiple schools, a single school district, multiple school districts as well as other organizations at various levels. They also can include partners from distributed networks (e.g., new subject areas or methods being studied across an entire state or regions) [4, 15].

2.2 Five Dimensions of Effectiveness

The theoretical basis for this work is the *Five Dimensions of Effectiveness* framework (see Table 1). Henrick et al. published this framework to understand what qualities makes an RPP effective. However, Henrick et al. acknowledged that equity was not initially introduced as a component of the *Five Dimensions*. Therefore, equity and effectiveness were added to the framework in 2019. Henrick et al. note that RPPs can support:

- The development of equitable relationships between researchers and practitioners by explicitly addressing historical imbalances of power between the two communities and focusing on problems faced by practice organizations.
- Equitable outcomes (e.g., instruction and opportunities) for students by engaging in research that specifically investigates and addresses inequities faced by schools, districts, and states.
- The development of equitable systems by reconceptualizing how research institutions, practice institutions, and communities work together for shared goals, removing barriers that limit progress, and building capacities for individuals and organizations to better collaborate.

Henrick et al. state that this framework is "...intended to guide the development of more specific quantitative measures and qualitative protocols" [1, p. 21]. Indeed, the *Five Dimensions* framework appears to be the gold standard for evaluating RPP effectiveness that other researchers use as a building block for the development of more tools to measure RPP effectiveness [16–18].

3 Methodology

There is currently a gap in literature that outlines how to evaluate equitable practices across collaborative partnerships, including RPPs. Since RPPs generally have a low number of team members, qualitative evidence may be a more practical way to capture evidence and share stories of progress. Focusing on qualitative research requires researchers to develop codes, themes, and a process to analyze progress along the *Five Dimensions* or other established priorities [19]. Since our RPP has a small number of team members (n=8), we embarked on creating a qualitative study with a deductive code processing. We created a codebook *a prior* to conduct qualitative evaluations throughout the span of the partnership, then created a semi-structured interview protocol that aligned with the codebook.

3.1 Codebook Development

Overall, we used a qualitative design approach, first creating an equity-focused codebook, derived from the *Five Dimensions*, for each dimension and their corresponding indicators. To develop the codebook, we first identified equity-focused variables, relationships, and contexts for partners. We particularly focused on how the RPP can and will support the development of equitable relationships, paying close attention to historical imbalances of power [5, 20]. Since RPPs are "...designed to advance equity goals by addressing historical imbalances of power between researchers, educators, and community members" [20, p.14], we paid particular attention to power dynamics. Once the codebook was created, we disaggregated it by dimension, indicator, and specific code ensuring equity concepts were fully embedded.

Dimension 1 is *building trust and cultivating partnership*. Inherent in this dimension is, "supporting the development of equitable relationships that directly address the longstanding inequities that have persisted between researchers and those being researched" [1, p.3]. An example of embedded equity in the codes relates to the indicator "Researchers and practitioners routinely work together". We defined this code as "Inclusive Collaboration (IC), with key evidence to look for. Working together in an equitable manner requires more than just sitting in meetings. When we created the code, then, we included two critical pieces of evidence to uncover: 1) researchers and practitioners work together and that 2) partners feel as if they are a valued member of the team. The indicators (as defined by the *Five Dimensions* framework), codes that we established based on the indicators, and corresponding questions are outlined in Table 2.

Table 2: Dimension 1: Codes for Building trust and cultivating partnerships.

Indicator	Code	Corresponding Questions
Researchers and practitioners	Inclusive Collaboration (IC): Re-	How often do you collab-
routinely work together	searchers and practitioners rou-	orate with the other part-
	tinely work together and all feel as	ner(s)?
	if they are a valued member of the	
	team.	
The RPP establishes rou-	Siloed Decision Making (SD):	
tines that promote collabo-	Leadership (PI/Co-PIs) making	What team norms, if any,
rative decision making and	decisions about planning and	were developed? Are they
guard against power imbal-	implementation without soliciting	followed? How?
ances	input or feedback from wider team.	Are all team voices included
RPP members establish	Recommended RPP Improvements	in collaborative decision
norms of interaction that	(RR): recommendations from either	making? If yes, how? If no,
support collaborative deci-	partner on ideas to improve the part-	please describe your
sion making and equitable	nership process.	perception of why not?
participation in all phases of		
the work.		
RPP members recognize and	Relationship Building (RB): Col-	
respect one another's per-	laboration, building trusting rela-	Do you feel as if your
spectives and diverse forms of	tionships, clear roles, responsibili-	perspective, expertise and
expertise	ties, and accountability.	role demands are taken
Partnership goals take into ac-	Standardizing Procedures (SP): es-	into consideration during
count team members' work	tablished and follow group norms,	team collaborations and
demands and roles in their re-	shared agenda and calendar, proto-	decisions? How or how
spective organizations	cols, notes, assigning roles during	not?
	meetings, follow up with meeting	
	overview, etc.	

Dimension 2 is *conducting rigorous research to inform action*. This dimension supports the development of equitable relationships by integrating both researchers and practitioners in a collaborative research approach since practitioners have routinely been left out of the research process itself [1]. An example of embedded equity in the codes relates to the indicator that begins

Table 3: Dimension 2: Codes for Conducting rigorous research to inform action. Three indicators

are combined.

Indicator	Code	Corresponding Questions
The RPP has developed sys-	Data Collection (DC): The collection of	How did you go through the
tematic processes for collect-	data during implementation of the inter-	process as a team to identify
ing, organizing, analyzing,	vention.	problems of practice? How
and synthesizing data.		are the recognized problems
		of practice being addressed
		through the RPP?
Decisions about research	Research Methods (RM): Research de-	
methods and designs balance	sign specified and people on the team	What is the developed
rigor and feasibility.	know their roles within the research de-	process for collecting,
	sign	analyzing, and synthesizing
The RPP conducts research	Dissemination (D): sharing knowledge	data through this project?
to clarify and further spec-	within the partnership and outside of the	Are there any areas you
ify problems of practice prior	partnership regarding the implementation	would/have change from
to identifying and assess-	and outcomes.	initial conception? If so,
ing strategies for addressing		what?
those problems. The RPP		How are the findings being
conducts research that ad-		shared?
dresses problems of practice		
facing the practice organiza-		
tion. Findings are shared in		
ways that take into account		
the needs of the practice or-		
ganization.		

"The RPP conducts research to clarify and further specify...". In reference to the dissemination, we defined and coded the data regarding the act of sharing knowledge equitably between and among team members. The indicators, codes, and corresponding questions are outlined in Table 3.

Dimension 3 is *supporting the partner practice organization in achieving its goals*. The partner practice organization likely has equity-specific goals. Therefore, researchers that are a part of the RPP should provide additional research capacity, including evaluating local policies and programs and developing indicators to predict success. The indicators, codes, and corresponding questions are outlined in Table 4.

Dimension 4 is producing knowledge that can inform educational improvement efforts more broadly. By making evidence-based information available to all, "...working towards this dimension inherently supports the development of equitable systems" [1, p.4]. An example of embedded equity in the codes relates to the indicator "Researchers and practitioners routinely work together". We focused on questions such as, What has the RPP developed and/or shared with other organizations focused on tools and/or routines from this work? The indicators, codes, and corresponding questions are outlined in Table 5.

Table 4: Dimension 3: Codes for supporting the partner practice organization in achieving its goals. Two indicators are combined.

Indicator	Code	Corresponding Questions
The RPP provides research and ev-	Recommended Improve-	Have you provided
idence to support improvements in	ments (RIV): The RPP	recommendations for
the partner organization. The RPP	provides research and	improvements to the other
informs the practice organization's	evidence to support im-	partners? If so, what are the
implementation and ongoing ad-	provements in the partner	recommendations? How
justments of improvement strate-	organization.	have they been
gies.		implemented?
The RPP helps the practice organi-	Recommendation Imple-	Have you received
zation identify productive strategies	mented (RIM): The RPP	recommendations from the
for addressing problems of practice.	informs the practice orga-	research organization for
The RPP informs the practice orga-	nization's implementation	improvements? If so, what
nization's implementation and on-	& ongoing adjustments of	were those suggestions?
going adjustments of improvement	improvement strategies.	How have they been
strategies		implemented?

Table 5: Dimension 4: Producing knowledge that can inform educational improvement efforts more broadly. All of the indicators are combined.

Indicator	Code	Corresponding Questions
The RPP develops and shares knowledge	Dissemination (D): shar-	What has the RPP de-
and theory that contributes to the research	ing knowledge within the	veloped and/or shared
base. The RPP develops and shares new	partnership and outside of	with other organiza-
tools and/or routines that can be adapted	the partnership regarding	tions focused on tools
to support improvement work in other set-	the implementation and	and/or routines from
tings. The RPP develops two dissemina-	outcomes.	this work? What are
tion plans, one that supports partnership		the two dissemination
goals (e.g., sharing findings with commu-		plans for the project?
nity members) and a second for broader		
dissemination. The RPP implments the		
two dissemination plans.		

Dimension 5 is building the capacity of participating researchers, practitioners, practice organizations, and research organizations to engage in partnership work. Henrick et al. asserts that this dimension can "...support the development of equitable systems by orienting RPPs towards building equity-specific capacities at both the individual and system levels" [1, p.5]. An example of embedded equity in the codes relates to the indicator that begins "Team members develop professional identities that value engaging in sustained collaborative inquiry...". We defined the code of PC (see Table 6) through an equity-lens of ensuring all members, regardless of their identity, feel capable and knowledgeable as a member of the RPP. The indicators, codes, and corresponding questions are outlined in 6.

3.2 Data Collection

We conducted and recorded one-on-one interviews with team members (n=8) two times in the first year (months 2 and 8) using the Zoom platform. In total, there were 15 interviews, 28 meetings, and 113 surveys completed for this phase of the project. The interviews lasted an average of 42:28 minutes each, with a range of 21 to 62 minutes. The interviews were semi-structured, therefore the questions outlined for each dimension were included; however, we also embedded clarifying questions dependent on the team member's position and experiences in the RPP. Additionally, we recorded all RPP team meetings and collected a five question end-of-meeting survey that focused on team members' sense of belonging and perception of the RPP's health.

3.3 Data Analysis

Two evaluators on the team qualitatively coded asynchronously, with interrater reliability between 80-85% [21]. Our coding process followed the Framework Method [22], starting with familiarization with the data. Next, we deductively coded the interviews using codes that were developed as part of the codebook, which were directly related to the indicators of the *Five Dimensions* framework. We then developed an analytical framework. Finally, we synthesized this data through research discussions and connections to the codes in the codebook.

3.4 Data Dissemination

Once we analyzed the data, we shared the information with the wider team in the form of a memo. We divided the memo into sections specific to each of the five indicators. We entered in unidentifiable direct quotes from team members to support areas of strengths and areas of growth within the internal work of the RPP. We used this process as the dissemination tool to report about the information gathered in the interviews and to provide a shared document for discussion regarding positives and areas of needed change within the RPP.

4 Results: Implementing the Codebook

In this first year we were able to fully vet four of the five set of codes related to the *Five Dimensions*. Since Dimension Four is related to dissemination practices, we were unable to fully vet this set in the first year of the RPP due to limited dissemination of the work. Additionally, through the coding process, we added a comprehensive code based on evident outliers in the interview transcripts. This code was used as a catch-all for text that did not fit neatly into the codebook, but that we found important to the overall evaluation and qualitative story of the RPP.

After coding, we continued to follow the steps of the Framework Method, which resulted in the

Table 6: Dimension 5: Building capacity of participating researchers, practitioners, practice organizations, and research organizations to engage in partnership work. Two indicators are combined. Two indicators (shifts in professional expectations of team members and resources allocated for this work) were deemed not relevant to our RPP, since sufficient funds exist and all team members are engaged in the same roles that they previously had to support their organization's work.

are engaged in the same roles that t		
Indicator	Code	Corresponding Questions
Team members develop profes-	Professional Capacity [Self]	As a professional, what
sional identities that value en-	(PC): Individuals identify	values have you
gaging in sustained collabora-	with being an active member	developed or sustained
tive inquiry with one another to	of the partnership. They feel	while engaged in the
address persistent problems of	capable in their individual	collaborative RPP
practice. Team members assume	roles and knowledgeable of	process? What are the
new roles and develop the capac-	others' roles.	roles/role you play in
ity to conduct partnership activi-		the RPP? Have there
ties.		been additions to this
Participating research and ed-	Professional Development	team through this
ucational organizations provide	(PD): Individuals feel	process? What are their
capacity-building opportunities	supported and have the op-	roles?
to team members.	portunities to grow within	
	their organization and part-	
	nership.	
The work of the RPP contributes	Change related to the Orga-	How has the RPP con-
to a change in the practice or-	nizational Practices Based	tributed to a change in
ganization's norms, culture, and	on Knowledge Gained	organizational norms,
routines around the use of re-	(CiP): The work of the RPP	culture, and routines
search and other evidence.	contributes to a change in	based in the research at
	the practice organization's	each RPP organization?
	norms, culture, and routines	_
	around the use of research	
	and other evidence.	
The RPP establishes conditions	Sustainability (S): The RPP	What are the sus-
in the practice organization that	establishes conditions in the	tainable practices
lead to sustained impact beyond	practice organization that	developed and/or im-
the life of the partnership.	lead to sustained impact	plemented within the
_	beyond the life of the partner-	practice partner's or-
	ship.	ganization to continue
		the work established
		through the RPP?

data interpretation. The interpreted data was provided to all RPP team members in memos. The memos, in both months 2 and 8, included areas of strength for the RPP and recommendations for areas of growth. In each sections below, the findings in the first year of the RPP support the created codes for each dimension (with the exception of Dimension 4).

4.1 Dimension 1

Analysis of the data indicates the team members felt that their voices were heard, they were beginning to develop positive relationships as a newly formed group, and there was strong inclusive collaboration. For example, one participant stated, "I'm feeling respected. I'm feeling heard."

We also identified areas of growth, including the lack of consistent communication. One quote that depicts the view of several team members was, "I think it is filtered communication (that often needs to be) relayed back to us (the whole group)." This concept is supported through research by Farrell et al. who describe the disconnect between teachers and academic or research focused professionals.

4.2 Dimension 2

We found that the RPP's strengths were that team members viewed their partnership as including experienced personnel, leading to effective implementation and data processes. We also identified areas of growth specific to the data collection and research piece of the RPP. One comment, "(data collection) is a bit haphazard right now" summarizes this view. However, as noted in the interviews in month 8, there was a lack of shared knowledge regarding the problems of practice which impacted this area of strength.

4.3 Dimension 3

An area of strength outlined by the RPP team members in Dimension 3 were the lessons learned within the first year. The strategy to address the problems of practice hit many road bumps creating, as one team member stated, a "false start." However, from this false start, many ideas were learned and strategies developed to address the barriers faced in the first few months of addressing the problems of practice in the context of the RPP. As with other dimensions, there were also areas of growth. RPP members identified the need to develop strategies for increasing capacity to deliver the intervention at the center of the RPP. One participant stated, "I need a guide, even if it changes, I need to know when things are due." Several RPP members echoed the lack of clarity around specific tasks and due dates in the first year.

4.4 Dimension 5

Analysis of the data indicates the RPP team members were prepared to complete the work and understood the importance of the RPP. From the interviews, we identified an area of growth focused on capacity building in the context of financial support provided by the RPP to practitioners and gaining traction on the solution presented as part of the RPP.

We observed and documented other codes directly related to Dimension 5, such as participants felt, "pretty prepared and [that they are] getting access to the resources to be prepared." Further, many participants expressed their need to learn more about the intervention being implemented and partner organizations, such as "I have zero experience with [intervention]."

4.5 Limitations

With respect to limitations, we tested the codebook against one RPP which is only one form of collaborative partnership. Vetting the codebook against other RPPs and collaborative partnerships will add to the evidence of its reliability across other projects.

We used the codebook in this project twice during months 2 and 8 of the first year. However, as we continue into years 2 and 3, we will continue to vet the codebook, paying close attention to Dimension 4. We hypothesize that with more use, both within the current RPP and outside of the current RPP, the codebook will be seen as an informative way to evaluate RPPs.

In coding responses to the interviews in month 2, we found a number of instances where a predicted code did not fit, therefore resulting in a outlier code identifier. However, in month 8, participant responses were more consistent and we were able to identify appropriate codes that encompassed all responses.

Finally, the survey completion rate of the RPP team members varied. Almost all members completed the surveys for some meetings, while less than one quarter completed the surveys for others. This is likely due to interest in a given meeting and members' desires to share their thoughts. However, after we provided the memo in month 2, more RPP members completed the after meeting surveys.

5 Lessons Learned

Based on our work, developing and using a specified codebook grounded in a framework is a productive and beneficial process to provide guidance and support to an entire RPP team. We learned several lessons throughout the development and initial implementation of the qualitative process with the goal of providing in the moment and actionable feedback.

One lesson focused on the after meeting surveys, which we was outlined as a limitation. We learned that constant reminders at the end of meetings increased the response rate, as well as sending follow up emails to individuals who did not complete the survey after the meetings. In our communication with team members around the after meeting surveys, we consistently stated that the surveys were a way for their voice to be heard and increased the overall health of the collaborative relationship.

Another lesson learned, which is also a recommendation, is one-on-one interviews and evaluation protocols may need to be added throughout the process. However, this does not erase the need for the structured biannual internal evaluation process. For example, when we experienced the "false start" 4 months into the first year of our work, we engaged in immediate one-on-one interviews to understand the group perspective of the situation.

Arguably, the most important lesson we learned was that the RPP team members truly felt as if their voice was heard, reflected in our memos, and kept confidential. As we wrote the memos, we were careful not to share who was quoted and the videos of the interviews were not shared widely. Developing this sense of anonymity created an environment where barriers were dismantled and the historical imbalances of power could be directly addressed.

6 Recommendations

Reflecting on our lessons learned and the literature about equity-focused collaborative partnerships, we have a list of recommendations for individuals who are currently engaging in collaborative partnerships, such as a RPP, or are planning to engage in collaborative partnerships. Overall, the recommendations are geared towards developing and implementing an internal evaluation process within a RPP.

- Use a systematic way to internally evaluate the work and relationships of an RPP.
- Before beginning the one-on-one interviews, get to know the RPP members through relationship building. This will create team members who are more open to sharing their experiences and thoughts.
- When convening a group of partners in a collaborative partnership, especially when there is
 a specific problem of practice to address, ensure that all members of the team have a clear
 understanding of the problem and the shared goal of effectively addressing the problem of
 practice.
- Be open to in-the-moment evaluation interviews when there are major changes in the life of the RPP.
- Have a tight timeline between interviews and sharing the memo as things are constantly changing in collaborative partnerships.
- Make sure to share areas of strength and recommendations for improvements so as to not focus only on areas of growth.
- Review the internal evaluation process frequently with the wider RPP team, especially immediately prior to conduct the one-on-one interviews.
- Be open to codes outside of the codebook that will inform the wider work of the RPP.
- Review the memo with the PI or leader prior to disseminating to the group.
- Build the memo around direct quotes from the RPP team members, including areas of strength, areas of growth, and suggested recommendations

7 Conclusion

We developed an equity-focused codebook based on the indicators in the *Five Dimensions* framework. Based on our analysis, the evidence indicates that the codebook may be a useful tool for evaluating the effectiveness of the internal RPP activities and providing iterative feedback to RPP team members. By using pre-established themes that are implicitly connected to the goal of equitable practices, the RPP team members can adjust to embrace more equitable practices and mitigate the power dynamics in the RPP. We will conduct further data collection and analysis of the codebook to validate and improve where warranted.

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